



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices may be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>.

A copy may also be requested by calling the board office 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
AMENDED MEMORANDUM**

**Date:** September 13, 2019

**To:** Shelley Walker, Director of Communications and Media Relations

**From:** Sandra S. Bogard, MS, MT(ASCP) QLC<sup>cm</sup>  
Board Director

**Name of Board or Committee:** Tennessee Medical Laboratory Board  
Personnel and Education Committee

**Date of Meeting:** October 16, 2019

**Time:** 1:00 P.M. CST

**Complete Address:** Health Related Boards  
665 Mainstream Drive, Iris Conference Room  
MetroCenter Complex  
Nashville, TN 37243

**Major Agenda Items:**

- 1: Call to order
- 2: Introductions  
Introduction of Board Members and Staff
- 3: Review applications and/or interview applicants/remediation and determine eligibility
  - A. Initial  
Suan Ruhanni  
Dyersburg, TN 38024  
Medical Technologist-General
  - B. Reinstatement Application:
- 4: Consider ratification of initial determinations and actions of

board director or consultant

- A: New Licenses (Initial & Temporary) Attachments 1 & 2
- B: Reinstatements, Attachment 3
- C: Administratively closed files, Attachment 4
- D: Retired Licenses, Attachment 5
- E: Training Permits, Attachment 6
- 5: Review correspondence submitted to the administrative office concerning personnel and/or educational issues. Discuss and take action as necessary.
  - A1 **Columbia State Community College**  
1665 Hampshire Pike  
Columbia, TN  
Lisa Harmon, MS, MT (ASCP), SBB<sup>CM</sup>  
Change of Program Director for MLT Training Program
  - B1 **Fortis Institute**  
1025 Hwy 111  
Cookeville, TN 38501  
Sheri L. Enoch, MBA HM, MLS(ASCP)<sup>CM</sup>  
Change of Program Director for MLT Training Program
  - C1 **Lincoln Memorial University**  
6965 Cumberland Gap Pwky  
Harrogate, TN 37752  
Add rotation sites  
Add a MLT to MT training program
- 6: Discussion/Clarification staff correspondence/inquiries
- 7: Other Business
- 8: Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media the 28th of the preceding month.

PH 1850 (Rev. 3/79)

9/13/19

RDA N/A